

## ARDLER VILLAGE TRUST BOARD

### Minute of meeting 16<sup>th</sup> June 2011

#### PRESENT

Bette Gurvan (BG)	Director (Chair)
Brian McCluskey (BMC)	Director
Jane Martin (JM)	Director (Treasurer)
Stewart Murdoch (SM)	Director
Gordon Laurie (GL)	Director
Bill Duthie (BD)	Director
Anne Stott (AS)	Director

#### IN ATTENDANCE

Vanessa Kelly (VK)	DCC Leisure and Communities
Gillian Lochhead (GLo)	Manager

#### APOLOGIES

Jack Payne	Director (Vice Chair)
Ian Gordon	Director
Keith Cook	Director
Stewart Hunter	Director
Karen Hamilton	Director

#### 1. Welcome, Apologies and Introductions

#### ACTION

1.1 BG welcomed everyone to the meeting.

1.2 Apologies were made as above.

#### 2. Minutes of meeting 14<sup>th</sup> April 2011

2.1 These were approved by SM and seconded by AS.

2.2 BMC asked for clarification on SM's position at Dundee City Council once the leisure and culture Trust was set up. SM stated that he would still be a Director at DCC but will also be Managing Director of Leisure and Culture Dundee

#### 3. Matters arising from 14<sup>th</sup> April 2011

3.1 Item 2.9 – GLo advised the Board that the PCN proposal had been agreed at the special Board meeting on 1 June. AS asked if a minute of this meeting was available. It was agreed that GLo would prepare a brief minute.

GLo

3.2 Item 4.7 – GL asked for an update on the Café opening. BD confirmed it would open on 1 August.

3.3 Item 8.2 – BD confirmed that any alcohol consumed at events in the Complex must be bought at the licensed bar.

#### **4. Financial Report**

4.1 GLo advised that income for the period was £6,469 and expenditure £18,612. However, the main item of expenditure is £14,420 for the Ardlar signage project. The main item of AVT expenditure was £2,185 for insurances.

4.2 SM queried the cost of insurance and wondered if the Directors' liability element was needed. GLo to check this with OSCR and Graham McKenzie at Dundee City Council. **GLo**

4.3 SM asked if a cash flow for the year could be prepared for the next meeting. GLo will provide. **GLo**

4.4 GLo advised that if the Wider Role Fund application is successful this would net AVT £11,700 towards salary costs.

4.5 GLo confirmed the draft annual accounts will be available at the August Board meeting. **GLo**

#### **5. Trust Manager's Report**

5.1 GLo reported that following a meeting with the administration assistant it was hoped she would be able to return to work in September. Richard Fyffe will continue to give assistance with the financial input but the temporary administration assistant has now found full time work. It was agreed not to look for a replacement at the moment.

5.2 GLo advised that the Investing in Ideas Lottery application for the Family Support Centre would be submitted shortly. She is hopeful it will be successful as this area of work is obviously a Lottery priority given that Raploch Urban Regeneration Company has recently received a grant of just under £1million for similar work. An application has also been made to Dundee Partnership CRF. We are now looking at other funding sources to fill the gap. SM suggested contacting the local health partnership.

5.3 SM emphasised the need for a clear time frame for the work plan. VK advised that a Steering Group would be set up as soon as possible with members who have a clear

understanding of local needs and the issues to be addressed.

5.4GL asked that the final report on the SROI project be circulated when available.

## **6 Charity Shop Report**

6.1.GLo reported the shop was continuing to do well and welcomed the fact that new volunteers had joined.

6.2Funding of £150 was given to the volunteers for a summer outing by way of thanks for their hard work.

## **7 Social and Community Group Update**

7.1GLo advised that the Fun Day preparations were now complete. The Complex will be used in the event of bad weather.

7.2AS advised the planned fashion show at the church would not be held later in the year. GLo confirmed the Charity Shop is happy to provide the clothes.

## **8 Physical Group Update**

8.1GL confirmed that the funding bid for site 6A has been submitted. A decision is expected at the end of August. He understands that there are not many bids from Dundee.

8.2SM asked if the Trust could add any value to the application and it was agreed that the Trust would write a letter of support. GL will provide the details and it was agreed a copy would also go to the local MSPs.

8.3BD commented that the area was looking good. GL agreed and pointed out the WIAT project had made a big difference opening up the various wooded areas. He also commented that the new signs looked good. GL advised the works at Dalmahoy were now finished and had made a huge improvement.

8.4SM felt that Ardler compared very well with other areas in Dundee. GL agreed and said it was important to continue with projects such as WIAT which added a huge amount to the area. It was agreed to consider what might be done under the new Big Lottery Environmental Fund.

## **6. AOCB**

9.1 GLo advised the Trust had been invited by DCC to comment as part of the consultation on the Bottle Marking Scheme. After some discussion it was agreed the scheme would only work if it involved all premises and was mandatory throughout Dundee and should be applicable to any premises with off licence sales. GLo will reply accordingly.

**GLo**

9.2 The Tayplan Development Plan is out for consultation. It was agreed that GLo will consider and advise the Board of any issues affecting Ardler.

**GLo**

9.3 It was agreed that GLo should try to attend the public consultation event for the V&A planning notice.

9.4 The proposed expansion to JTC was welcomed from the point of view of new jobs. It was hoped that the building itself would be reasonably attractive.

## **7. Date of next meeting**

10.1 The date of next meeting 18<sup>th</sup> August 2011

10.2 SM gave his apologies for the meeting.